

**APPOINTMENT PANEL  
CHIEF OFFICER INVERCLYDE HEALTH & SOCIAL CARE PARTNERSHIP  
23 MARCH 2022**

---

**Appointment Panel  
Chief Officer Inverclyde Health & Social Care Partnership**

**Wednesday 23 March 2022 at 3pm**

**Present:** Mr A Cowan, Chair, Inverclyde Integration Joint Board, Councillor J Clocherty, Vice Chair, Inverclyde Integration Joint Board, Ms J Grant, Chief Executive NHS Greater Glasgow and Clyde and Ms L Long, Chief Executive Inverclyde Council.

**Chair:** Mr A Cowan presided.

**In attendance:** Head of Organisational Development, Policy & Communications, Inverclyde Council (as Adviser to the Panel).

The meeting was held by video-conference.

**201 Apologies and Declarations of Interest**

**201**

No apologies for absence or declarations of interest were intimated.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7(A) of the Act.**

**202 Shortlisting and Arrangements for Interview of Applicants – Post of Chief Officer Inverclyde Health & Social Care Partnership**

**202**

There were submitted copies of applications received from seven candidates for the post of Chief Officer HSCP.

**Decided:** that a shortlist of five candidates be called for interview, all as detailed in the Appendix.

**APPOINTMENT PANEL  
CHIEF OFFICER INVERCLYDE HEALTH & SOCIAL CARE PARTNERSHIP  
12 APRIL 2022**

---

**Appointment Panel**

**Chief Officer Inverclyde Health & Social Care Partnership**

**Tuesday 12 April 2022 at 9am**

**Present:** Mr A Cowan, Chair, Inverclyde Integration Joint Board, Councillor J Clocherty, Vice Chair, Inverclyde Integration Joint Board, Ms J Grant, Chief Executive NHS Greater Glasgow and Clyde and Ms L Long, Chief Executive Inverclyde Council.

**Chair:** Mr A Cowan presided.

**In attendance** Head of Organisational Development, Policy & Communications (as Adviser to the Panel).

The meeting was held at the Beacon Arts Centre, Greenock.

**203 Apologies and Declarations of Interest**

**203**

No apologies for absence or declarations of interest were intimated.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7(A) of the Act.**

**204 Interview of Applicants – Post of Chief Officer Inverclyde Health & Social Care Partnership**

**204**

The Panel interviewed four candidates and agreed to appoint Ms Mary Kate Rocks to the post of Chief Officer Inverclyde Health & Social Care Partnership, all as detailed in the Appendix.

**GENERAL PURPOSES BOARD – 13 APRIL 2022**

---

**General Purposes Board**

**Wednesday 13 April 2022 at 3pm**

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Crowther, Curley, Dorrian, Jackson, Macleod, J McEleny, Moran and Quinn.

**Chair:** Councillor Dorrian presided.

**In attendance:** Ms A Sinclair and Mr D Keenan (for Head of Legal & Democratic Services), Ms F Denver and Ms E Peacock (Legal & Democratic Services) and Sergeant I Robertson (Police Scotland).

The meeting was held by video conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**205 Apologies, Substitutions and Declarations of Interest 205**

There were no apologies, substitutions or declarations of interest intimated.

**206 Licensing of Sexual Entertainment Venues/Consideration of Draft Sexual Entertainment Venue Policy Statement 206**

There was submitted a report by the Head of Legal & Democratic Services to update the Board on the outcome of the second phase of the public consultation exercise in relation to the licensing of Sexual Entertainment Venues (SEVs) in Inverclyde and to request that the Board consider the draft Sexual Entertainment Policy Statement.

Ms Sinclair advised that the appropriate consultation had been carried out and reported on the number of responses received. She highlighted various aspects of the report and drew the Members' attention to the draft proposals, guidance notes and the annexes therein.

Provost Brennan requested legal information in respect of the report. Given the nature of the information sought Ms Sinclair suggested that his concerns be addressed in private. All Members agreed to a private discussion and therefore public members were excluded from the meeting.

On return to the public meeting, Councillor Brooks requested that information in respect of the policy be included within the Licensing Board Policy Statement. Ms Sinclair confirmed that a request to the Licensing Board will be made. Provost Brennan moved agreement to the recommendations. As an amendment Councillor J McEleny moved acceptance of the recommendations with the administration amendment of recommendation 3.1 in that it should refer to Section 7.10 and not 7.9 of the draft policy. Ms Sinclair confirmed amendment of the recommendation in 3.1 and all Members agreed the recommendations, as amended.

**Decided:**

(1) noted the contents of the report and the views expressed in response to the public consultation exercise on the terms of the draft Sexual Entertainment Venue Policy Statement;

(2) to approve the recommendation in paragraph 6.4 that the appropriate number of SEVs in the entire area of Inverclyde should be set at nil with a rebuttable presumption;

**GENERAL PURPOSES BOARD – 13 APRIL 2022**

---

- (3) agreed that there will be a Sensitive Premises Presumption based on:-
- (i) the Sensitive Premises listed at Section 7.10 of the draft policy;
  - (ii) no SEV within 500m of the Sensitive Premises;
- (4) that no changes are required to the draft Sexual Entertainment Venue Policy Statement set out in Appendix 1 for determination of the final Policy Statement;
- (5) agreed to instruct the Head of Legal & Democratic Services to publish the Sexual Entertainment Venue Policy Statement Resolution set out in Appendix 2 as required under the Civic Government (Scotland) Act 1982; and
- (6) agreed the application fee for the grant of Sexual Entertainment Venue Licence, and separately the renewal of a Sexual Entertainment Venue Licence should be set at £800.

**207 Additional Item: Short Term Lets: New Licensing Powers Consultation**

**207**

There was submitted a report by the Head of Legal & Democratic Services to update the Board on the new powers which have been given to local authorities to regulate short term lets in the form of a Licensing Scheme and to seek authority to carry out a statutory consultation on the draft Policy and Conditions Framework for Short Term Lets.

Ms Sinclair advised Members on the new policy and proposed implementation of the Licensing Scheme. There followed discussion between Members and Ms Sinclair on the proposals following which Members agreed the recommendations contained within the report.

**Decided:**

- (1) noted the terms of the report;
- (2) noted the commencement of the Civic Government (Scotland) Act 1982 (Licensing of Short Term Lets) Order 2022 on 1 March 2022 which requires local authorities to open a Licensing Scheme for Short Term Lets by 1 October 2022; and
- (3) authorised officers to carry out a statutory consultation on the draft Policy and Conditions Framework for Short Term Lets.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.**

**208 Application for Grant of a Taxi Driver's Licence**

**208**

There was submitted a report by the Head of Legal & Democratic on an application for the grant of a Taxi Driver's Licence which was refused, all as detailed in the appendix.

**209 Application for Grant of a Taxi Driver's Licence**

**209**

There was submitted a report by the Head of Legal & Democratic on an application for the grant of a Taxi Driver's Licence which was refused, all as detailed in the appendix.

**THE INVERCLYDE COUNCIL – 21 APRIL 2022**

---

**The Inverclyde Council**

**Thursday 21 April 2022 at 4pm**

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Jackson, MacLeod, McCabe, McCormick, J McEleny, McKenzie, McVey, Moran, Nelson, Quinn, Rebecchi, Robertson and Wilson.

**Chair:** Provost Brennan presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Interim Director Finance & Corporate Governance, Interim Director Environment & Regeneration, Mr A Best (for Interim Director (Chief Officer) Health & Social Care Partnership), Head of Legal & Democratic Services, Ms L Carrick, Ms S McMaster and Ms E Peacock (Legal Services), Head of Organisational Development, Policy & Communications, ICT Services Manager and Service Manager Communications, Tourism and Health & Safety.

The meeting was held at the Municipal Buildings, Greenock with Councillors Ahlfeld, Clocherty, Crowther, Curley, Jackson, MacLeod, McCabe, McCormick, J McEleny, McKenzie, McVey, Moran, Quinn and Robertson attending by video-conference.

**210      Apologies and Declarations of Interest      210**

Apologies for absence were intimated on behalf of Councillors C McEleny and McGuire.

No declarations of interest were intimated.

**Minutes of Meetings of  
The Inverclyde Council, Committees, Sub-Committees and Boards**

**211      Inverclyde Council – 17 February 2022      211**

**Approved** on the motion of Provost Brennan.

**212      Audit Committee – 22 February 2022      212**

**Approved** on the motion of Councillor Rebecchi.

**213      Health & Social Care Committee – 24 February 2022      213**

**Approved** on the motion of Councillor Moran.

**214      Inverclyde Council (Special) – 24 February 2022      214**

**Approved** on the motion of Provost Brennan.

**215      Planning Board – 2 March 2022      215**

Councillor Nelson advised the Inverclyde Council of a typographical error on page 81 of

**THE INVERCLYDE COUNCIL – 21 APRIL 2022**

---

the Minute Booklet and that at the said meeting of the Planning Board 5 Members had voted in favour of the Amendment and not the Motion, and that it was the Amendment that was carried, and as such the erroneous reference to “motion” in the fourth last line of the said page 81 should be deleted and replaced with “amendment”. The Clerk noted his agreement on this point.

**Approved**, subject to the above mentioned correction, on the motion of Councillor Wilson.

<b>216</b>	<b>Local Review Board – 2 March 2022</b>	<b>216</b>
	<b>Approved</b> on the motion of Councillor Wilson.	
<b>217</b>	<b>Environment &amp; Regeneration Committee – 3 March 2022</b>	<b>217</b>
	<b>Approved</b> on the motion of Councillor McCormick.	
<b>218</b>	<b>Grants Sub Committee – 7 March 2022</b>	<b>218</b>
	<b>Approved</b> on the motion of Councillor Brooks.	
<b>219</b>	<b>Education &amp; Communities Committee – 8 March 2022</b>	<b>219</b>
	<b>Approved</b> on the motion of Councillor Clocherty.	
<b>220</b>	<b>Policy &amp; Resources Sub Executive Sub Committee – 10 March 2022</b>	<b>220</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>221</b>	<b>Policy &amp; Resources Committee – 22 March 2022</b>	<b>221</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>222</b>	<b>Local Police &amp; Fire Scrutiny Committee – 24 March 2022</b>	<b>222</b>
	<b>Approved</b> on the motion of Councillor McVey.	
<b>223</b>	<b>Planning Board – 6 April 2022</b>	<b>223</b>
	<b>Approved</b> on the motion of Councillor Wilson.	
<b>224</b>	<b>Local Review Body – 6 April 2022</b>	<b>224</b>
	<b>Approved</b> on the motion of Councillor Wilson.	
<b>225</b>	<b>General Purposes Board – 13 April 2022</b>	<b>225</b>

It was noted by the Clerk that whilst this was on the agenda the draft minute was not yet available, and would be submitted to the June meeting of Inverclyde Council

**226 Review of The Inverclyde Council (Prohibition) of Alcohol In Designated Public Places) Byelaws 2010 226**

There was submitted a report by the Head of Legal and Democratic Services (1) providing an update on the outcome of the second stage of the consultation process undertaken by the former Interim Head of Legal & Democratic Services in connection with the review of the current Byelaws for Inverclyde Council prohibiting the consumption of alcohol in designated places, and (2) to recommend the making of The Inverclyde Council (Prohibition of Consumption of Alcoholic Liquor in Designated Places) (Amendment) Byelaws 2021 to the Council and to apply to the Scottish Ministers for confirmation of the Byelaws.

**Decided:**

- (1) that the outcome of the second stage of the consultation process in connection with The Inverclyde Council (Prohibition of Consumption of Alcoholic Liquor in Designated Places) (Amendment) Byelaws 2021 be noted; and
- (2) that delegated authority be granted to the Head of Legal and Democratic Services to make The Inverclyde Council (Prohibition of Consumption of Alcoholic Liquor in Designated Places) (Amendment) Byelaws 2021 and thereafter submit same to the Scottish Ministers for confirmation in terms of sections 201, 202 and 203 of the Local Government (Scotland) Act 1973.

**227 Statutory Meeting – Location & Decisions by Lot 227**

It was agreed unanimously to suspend Standing Orders to allow consideration of this item following a decision of the Council at its meeting on 17 February 2022.

There was submitted a report by the Head of Legal and Democratic Services (1) seeking approval for officers to make arrangements that a venue other than the Council Chamber is used for the holding of the statutory meeting of the Inverclyde Council in May 2022, for the reasons noted in the report, and (2) seeking approval for a process by which decisions will be taken by lot when, during a meeting which is being held on a remote or hybrid basis, there is equality of votes but the Provost has no casting vote.

Following discussion, Councillor McCabe seconded by Councillor Moran moved that (1) delegated authority be granted to the Chief Executive to make suitable arrangements for the holding of the first meeting of Inverclyde Council following the May 2022 local government elections, to be held at a venue other than the Council Chamber at Municipal Buildings, Greenock, with the Chief Executive to undertake suitable consultation on this matter with the Strategic Leadership Forum following the elections, noting that the intention is for this meeting to be a physical meeting, failing which a hybrid meeting from either the Council Chamber or Board Room 1; and (2) that approval be given to the Decisions by Lot Protocol as detailed in appendix 1 of the report.

As an amendment Councillor Brooks seconded by Councillor Wilson moved that the Statutory Meeting of the Council be a physical meeting.

Following a roll call vote 2 Members, Councillors Brooks and Wilson voted for the amendment, and 17 Members, Provost Brennan, Councillors Ahlfeld, Clocherty, Crowther, Curley, Jackson, MacLeod, McCabe, McCormick, J McEleny, McKenzie, McVey, Moran, Nelson, Quinn, Rebecchi and Robertson voted for the motion, which was declared carried.

**Decided:**

- (1) that delegated authority be granted to the Chief Executive to make suitable arrangements for the holding of the first meeting of Inverclyde Council following the May

**THE INVERCLYDE COUNCIL – 21 APRIL 2022**

---

2022 local government elections, to be held at a venue other than the Council Chamber at Municipal Buildings, Greenock and to undertake suitable consultation on this matter with the Strategic Leadership Forum following the elections, noting that the intention is for the meeting to be a physical meeting, failing which a hybrid meeting from either the Council Chamber or Board Room 1; and

(2) that the Decisions by Lot Protocol be approved as detailed in appendix 1 of the report.

**228 Contract Cost Increase and Supply Issues**

**228**

There was submitted a report by the Interim Director Finance & Corporate Governance providing an update regarding emerging contractual, supply and delivery issues relating to a number of factors outwith the Council's control and to outline potential implications.

**Decided:**

(1) that the number of challenges being experienced within the UK, Scottish and local economy and the impact that this may have in terms of timescales for delivery and costs of capital projects plus the costs of day to day delivery be noted;

(2) that it be noted that a procedural note has been issued to officers regarding action to be taken in the event of a request to vary contract terms and conditions of rates; and

(3) that it be noted that the Interim Service Director Finance and Corporate Governance will present an update on this matter highlighting any financial and service delivery implications to the June Policy & Resources Committee.

**229 Inverclyde Task Force**

**229**

There was submitted a report by the Chief Executive highlighting the recent engagement with the Scottish Government and confirming the creation of a new Inverclyde Task Force focussed on addressing a range of underlying long term issues affecting the community of Inverclyde and identifying funding solutions.

**Decided:**

(1) that the proposed terms of reference be approved as detailed in appendix 1 of the report, and that a new Inverclyde Task Force be established reporting to the full Council, and monitored through the Inverclyde Alliance Local Outcome Improvement Plan (LOIP); and

(2) that it be remitted to officers to submit an update report on the progress of the Inverclyde Task Force to the December meeting of the Council, and four monthly thereafter.

**230 Capital Strategy 2022/32 – Remit from the Policy & Resources Committee**

**230**

There was submitted a report by the Interim Director Finance & Corporate Governance on a remit from the Policy & Resources Committee of 22 March 2022 relative to the Capital Strategy 2022/32.

**Decided:**

(1) that the Capital Strategy 2022/32 be approved; and

(2) that the significant medium term financial challenges facing the Council in terms of maintaining and/or improving the assets which it owns be noted.



## THE INVERCLYDE COUNCIL – 21 APRIL 2022

**231 Treasury Management Strategy Statement and Annual Investment Strategy 2022/23-2025/26 – Remit from the Policy & Resources Committee 231**

There was submitted a report by the Interim Director Finance & Corporate Governance on a remit from the Policy & Strategy Committee of 22 March 2022 relative to Treasury Management Strategy Statement and Annual Investment Strategy 2022/23-2025/26.

**Decided:** that approval be given to:

- (a) Treasury Management Strategy and Annual Investment Strategy;
- (b) Authorised Limits for 2022/26;
- (c) Treasury Management Policy Statement;
- (d) Policy on repayment of Loans Fund advances;
- (e) Treasury Policy Limits;
- (f) Prudential Indicators and Treasury Management Indicators; and
- (g) List of Permitted Investments (including those on the Common Good Fund).

**232 McLean Museum and Art Gallery Management Policies and Service Improvement Plan 2022-25 – Remit from the Education & Communities Committee 232**

There was submitted a report by the Head of Legal & Democratic Services requesting the Council as Trustees of the Watt Institution to note the decision made by the Education & Communities Committee on 8 March 2022 relative to the approval of the McLean Museum and Art Gallery Management Policies and Service Improvement Plan.

**Decided:** that the Council as Trustees note the decision of the Education & Communities Committee relative to the Watt Institution Collections Policies.

**233 Acknowledging the Retirement of Elected Members – Request by Councillor J McEleny 233**

There was submitted a report by the Head of Legal & Democratic Services advising of a request received from Councillor J McEleny in the following terms: “That Inverclyde Council notes the retirement at the end of this Council term of: Provost Martin Brennan; Depute Provost Ronnie Ahlfeld; Councillor Gerry Dorrian; and Councillor Luciano Rebecchi.

That Inverclyde Council thanks them for their decades of commitment to their respective communities and commends their example of collegiate working across the Council to advance the best interests of their constituents”.

**Decided:** that the Council supports Councillor J McEleny’s request.

**Appendices to Minutes**

**234 Health & Social Care Committee – 24 February 2022 234**

**Approved** on the motion of Councillor Moran.

**235 Environment & Regeneration Committee – 3 March 2022 235**

**Approved** on the motion of Councillor McCormick.

At the close of business Councillor McCabe paid tribute to the Members of the Council from his own party and the opposition, who would be leaving local government after the forthcoming election and to the officers of the Council for their commitment and support.

**THE INVERCLYDE COUNCIL – 21 APRIL 2022**

---

Similar sentiments were expressed by Councillor Robertson.

Retiring Members, Provost Brennan, Depute Provost Ahlfeld and Councillor Rebecchi also spoke.

Members also conveyed their appreciation to Provost Brennan for the way in which he had performed his duties of the office and the Provost, in turn expressed his appreciation for the assistance given to him over the last 5 years by both Members and officers.

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

**The Inverclyde Council**

**Thursday 19 May 2022 at 4pm**

**Present:** Councillors Armstrong, Brennan, Brooks, Cassidy, Clocherty, Crowther, Curley, Daisley, Jackson, Law, McCabe, McCormick, McCluskey, McGuire, McKenzie, McVey, Moran, Nelson, Quinn, Reynolds, Robertson and Wilson.

**In attendance:** Chief Executive, Interim Director Finance & Corporate Governance, Interim Director Environment & Regeneration, Interim Director (Chief Officer) Health & Social Care Partnership, Corporate Director Education, Communities & Organisational Development, Head of Legal & Democratic Services, Mr C MacDonald and Ms L Carrick (Legal Services) and Service Manager Communications, Tourism and Health & Safety.

**In attendance also:** Rev Alan Sorensen.

The meeting was held at the Greenock Town Hall.

The Chief Executive took the Chair in line with guidance set out for the first statutory meeting.

Rev Sorensen opened the proceedings of the Council with a prayer. Thereafter the Chief Executive thanked Rev Sorensen for his dedicated service to the community in consideration of his imminent retirement.

**236 Election of Councillors 236**

There was submitted a list of Councillors elected following the local government elections on 5 May 2022.

**Noted**

**237 Sederunt, Apologies, Declarations of Interest and Declaration of Acceptance of Office 237**

The Head of Legal & Democratic Services took the roll call and advised that all 22 Members of the Council were present, no Members raised any declarations of interests, and the Head of Legal & Democratic Services then confirmed that all Members had executed the Declaration of Acceptance of Office.

**Noted**

**238 Election of the Provost and Depute Provost of the Council 238**

The Chief Executive called for nominations for the vacant Office of Convenor of the Council thereafter known as Provost of Inverclyde Council. Councillor McVey seconded by Councillor Robertson moved that Councillor McKenzie be elected as Provost, using that title, the appointment being for the term of this Council. There being no further nominations, Councillor McKenzie accepted the Office of Provost, was invested with the Chains of Office and thereupon, following a brief recess, assumed the Chair.

The Provost then expressed his thanks to the Council for electing him to the position, thanking in particular his predecessor, Martin Brennan, for the manner in which he

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

fulfilled his duties as Provost. He also gave an undertaking to commit his full attention and efforts to the role and that he would do so with humility.

The Provost called for nominations for the vacant Office of Depute Provost of Inverclyde Council and Councillor Wilson seconded by Councillor McCabe moved that Councillor Brooks be elected as Depute Provost, using that title, the role being to preside at meetings of full Council in the absence of the Provost and to also deputise for the Provost on civic occasions, the appointment being for the term of this Council. There being no further nominations, Councillor Brooks accepted the Office of Depute Provost.

**Decided:**

(1) that Councillor McKenzie be elected as the Provost of Inverclyde Council, using that title, the appointment being for the term of this Council; and

(2) that Councillor Brooks be elected as the Depute Provost of Inverclyde Council, using that title, the role being to preside at meetings of full Council in the absence of the Provost and to also deputise for the Provost on civic occasions, the appointment being for the term of this Council.

**239 Appointment of Leader, Depute Leader and Leader of the Largest Non-Administration Group 239**

Councillor McGuire seconded by Councillor McCluskey moved that Councillor McCabe be appointed Leader of the Council. There were no other nominations.

**Decided:** that Councillor McCabe be appointed Leader of the Council.

Cllr McCabe thanked those present for the honour of continuing in his role as Leader of the Council and that he was optimistic about the future despite the challenges that lay ahead. He expressed a desire to work in partnership with all Members of the Council and he wanted to pay tribute to Chris McEleny, Jim McEleny and Jim MacLeod as Members who were not returned at the election, expressing his best wishes to them for the future. He also thanked Cllr Clocherty for his long-standing support as Depute Leader of the Council.

Councillor McCabe seconded by Councillor Brennan moved that Councillor McGuire be appointed Depute Leader of the Council. There were no other nominations.

**Decided:** that Councillor McGuire be appointed Depute Leader of the Council.

Councillor Curley seconded by Councillor McVey moved that Councillor Robertson be appointed Leader of the largest Non-Administration Group. There were no other nominations.

**Decided:** that Councillor Robertson be appointed Leader of the Largest Non-Administration Group.

**240 Appointments to Committees, Sub-Committees and Boards, Appointments of Convenors and Vice-Convenors, Appointments to Licensing Board and Appointment of Member Champions 240**

Councillor McCabe seconded by Councillor McGuire moved that Council agrees the recommendations set out in the officer's report, with the Elected Member appointments in recommendation 3.2, 3.3 and 3.5 being all as set out in the Appendix which has been tabled and shared with all Elected Members. There being no amendments this motion was unanimously agreed.

## THE INVERCLYDE COUNCIL – 19 MAY 2022

---

### Decided:

(1) that (a) the adoption on 17 February 2022 of those key governance documents as detailed at paragraph 4.2 of the report be noted; and (b) approval be given to the continued adoption of the thematic committee structure that was in place prior to the local government elections, but subject to the Head of Legal and Democratic Services bringing forward a report to the next meeting of the Council to suggest any proposed alterations that might be made to the said governance documents and structure to improve the efficiency and effectiveness of the Council's decision making arrangements and taking into account the decisions taken during this meeting;

(2) that appointments to Committees, Sub-Committees and Boards together with Convenors and Vice-Convenors, and Member Champions, be made as follows:

### POLICY & RESOURCES COMMITTEE

- |                         |                         |
|-------------------------|-------------------------|
| 1. Councillor McCabe    | 7. Councillor Curley    |
| 2. Councillor McCluskey | 8. Councillor Law       |
| 3. Councillor Moran     | 9. Councillor Armstrong |
| 4. Councillor McCormick | 10. Councillor McVey    |
| 5. Councillor McGuire   | 11. Councillor Wilson   |
| 6. Councillor Robertson |                         |

**Convener:** Councillor McCabe

**Vice-Convener:** Councillor McCluskey

### ENVIRONMENT & REGENERATION COMMITTEE

- |                         |                         |
|-------------------------|-------------------------|
| 1. Councillor McCormick | 7. Councillor Robertson |
| 2. Councillor Cassidy   | 8. Councillor Nelson    |
| 3. Councillor Clocherty | 9. Councillor Crowther  |
| 4. Councillor Jackson   | 10. Councillor Quinn    |
| 5. Councillor McCabe    | 11. Councillor Brooks   |
| 6. Councillor Curley    |                         |

**Convener:** Councillor McCormick

**Vice-Conveners:** Councillor Cassidy (Environment)  
Councillor Clocherty (Regeneration)

### EDUCATION & COMMUNITIES COMMITTEE

- |                         |                       |
|-------------------------|-----------------------|
| 1. Councillor Clocherty | 7. Councillor Law     |
| 2. Councillor Brennan   | 8. Councillor Daisley |
| 3. Councillor McGuire   | 9. Councillor Quinn   |
| 4. Councillor Moran     | 10. Councillor McVey  |
| 5. Councillor Robertson | 11. Councillor Wilson |
| 6. Councillor Armstrong |                       |

**Convener:** Councillor Clocherty

**Vice-Convener:** Councillor Brennan (Education)  
Councillor McGuire (Communities)

(+3 religious representatives, 1 parent representative and 1 teacher representative)

### HEALTH & SOCIAL CARE COMMITTEE

## THE INVERCLYDE COUNCIL – 19 MAY 2022

---

- |                         |                        |
|-------------------------|------------------------|
| 1. Councillor Jackson   | 7. Councillor Daisley  |
| 2. Councillor McCluskey | 8. Councillor Reynolds |
| 3. Councillor Brennan   | 9. Councillor Quinn    |
| 4. Councillor Cassidy   | 10. Provost McKenzie   |
| 5. Councillor Robertson | 11. Councillor Brooks  |
| 6. Councillor Armstrong |                        |
- Convener:** Councillor Jackson  
**Vice-Convener:** Councillor McCluskey

### AUDIT COMMITTEE

- |                         |                        |
|-------------------------|------------------------|
| 1. Councillor McCabe    | 7. Councillor Curley   |
| 2. Councillor McGuire   | 8. Councillor Reynolds |
| 3. Councillor McCluskey | 9. Councillor McVey    |
| 4. Councillor McCormick | 10. Provost McKenzie   |
| 5. Councillor Nelson    | 11. Councillor Wilson  |
| 6. Councillor Crowther  |                        |
- Convener:** Councillor Nelson  
**Vice-Convener:** Councillor Wilson

### GENERAL PURPOSES BOARD

- |                         |                         |
|-------------------------|-------------------------|
| 1. Councillor Brennan   | 7. Councillor Armstrong |
| 2. Councillor McCluskey | 8. Councillor Reynolds  |
| 3. Councillor Cassidy   | 9. Councillor Quinn     |
| 4. Councillor Moran     | 10. Provost McKenzie    |
| 5. Councillor Curley    | 11. Councillor Wilson   |
| 6. Councillor Crowther  |                         |
- Chair:** Councillor Moran  
**Vice-Chair:** Councillor Curley

### PLANNING BOARD

- |                         |                       |
|-------------------------|-----------------------|
| 1. Councillor McCabe    | 7. Councillor Curley  |
| 2. Councillor McGuire   | 8. Councillor Law     |
| 3. Councillor Clocherty | 9. Provost McKenzie   |
| 4. Councillor Jackson   | 10. Councillor McVey  |
| 5. Councillor Daisley   | 11. Councillor Brooks |
| 6. Councillor Crowther  |                       |
- Chair:** Councillor McVey  
**Vice-Chair:** Councillor Curley

### HUMAN RESOURCES APPEALS BOARD

- |                         |                       |
|-------------------------|-----------------------|
| 1. Councillor Brennan   | 4. Councillor Daisley |
| 2. Councillor Clocherty | 5. Councillor Quinn   |
| 3. Councillor Law       |                       |
- Chair:** Councillor Brennan  
**Vice-Chair:** Councillor Clocherty

### POLICY & RESOURCES EXECUTIVE SUB-COMMITTEE

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

- |                         |                      |
|-------------------------|----------------------|
| 1. Councillor McCabe    | 4. Councillor Curley |
| 2. Councillor McCluskey | 5. Councillor McVey  |
| 3. Councillor Robertson | 6. Councillor Wilson |
| <b>Convener:</b>        | Councillor McCabe    |
| <b>Vice-Convener:</b>   | Councillor McCluskey |

**HOUSING (LANDLORD REGISTRATION) SUB-COMMITTEE**

- |                         |                        |
|-------------------------|------------------------|
| 1. Councillor McCormick | 4. Councillor Reynolds |
| 2. Councillor Clocherty | 5. Provost McKenzie    |
| 3. Councillor Armstrong |                        |
| <b>Chair:</b>           | Councillor McCormick   |

**GRANTS SUB-COMMITTEE**

- |                        |                        |
|------------------------|------------------------|
| 1. Councillor Brennan  | 4. Councillor Reynolds |
| 2. Councillor McGuire  | 5. Provost McKenzie    |
| 3. Councillor Crowther | 6. Councillor Brooks   |
| <b>Chair:</b>          | Councillor Brooks      |

**INVERCLYDE LICENSING BOARD**

- |                         |                        |
|-------------------------|------------------------|
| 1. Councillor McCormick | 5. Councillor Law      |
| 2. Councillor Jackson   | 6. Councillor Reynolds |
| 3. Councillor Cassidy   | 7. Councillor McVey    |
| 4. Councillor Robertson | 8. Councillor Brooks   |
| <b>Chair:</b>           | Councillor Brooks*     |
| <b>Vice-Chair:</b>      | Councillor Reynolds*   |

\*subject to ratification by Inverclyde Licensing Board as per paragraph 5.9 of the report.

**LOCAL REVIEW BODY**

- |                         |                      |
|-------------------------|----------------------|
| 1. Councillor Clocherty | 5. Councillor Curley |
| 2. Councillor McCabe    | 6. Councillor McVey  |
| 3. Councillor McGuire   | 7. Councillor Brooks |
| 4. Councillor Crowther  |                      |
| <b>Chair:</b>           | Councillor McVey     |
| <b>Vice-Chair:</b>      | Councillor Curley    |

**LOCAL POLICE AND FIRE SCRUTINY COMMITTEE**

- |                         |                        |
|-------------------------|------------------------|
| 1. Councillor Brennan   | 7. Councillor Law      |
| 2. Councillor Clocherty | 8. Councillor Reynolds |
| 3. Councillor Moran     | 9. Councillor Quinn    |
| 4. Councillor McGuire   | 10. Provost McKenzie   |
| 5. Councillor Crowther  | 11. Councillor Wilson  |
| 6. Councillor Daisley   |                        |
| <b>Chair:</b>           | Councillor Wilson      |
| <b>Vice-Chair:</b>      | Provost McKenzie       |

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

**PETITIONS COMMITTEE**

- |                                        |                       |
|----------------------------------------|-----------------------|
| 1. Councillor Cassidy                  | 4. Councillor Daisley |
| 2. Councillor McCabe                   | 5. Provost McKenzie   |
| 3. Councillor Curley                   | 6. Councillor Brooks  |
| <b>Convener:</b> Councillor Curley     |                       |
| <b>Vice-Convener:</b> Provost McKenzie |                       |

**EDUCATION APPEALS COMMITTEE (PLACING REQUESTS AND EXCLUSIONS)**

1 Councillor (**not** on Education and Communities Committee) to serve on a rota basis and 2 lay persons.

**MEMBER CHAMPIONS**

**Older People’s Champions:** Councillor Wilson  
**Community Council Champion:** Councillor Cassidy  
**Young People’s Champion:** Councillor Law  
**Carers’ Champion:** Councillor Crowther  
**Armed Forces Champion:** Councillor Brooks  
**Healthy Lifestyles & Sports Champion:** Councillor Reynolds  
**Welfare and Financial Inclusion Champion:** Councillor McCabe  
**Women’s Champion:** Councillor Quinn

(3) to note that officers will undertake a review of the current Member Champion arrangements, with any proposed changes being the subject of a future report to the Council;

(4) that (a) it be agreed to continue the use of the Strategic Leadership Forum and Members Budget Working Group, with the membership of those being as set out in paragraph 5.8 of the report, and (b) it be noted that officers will undertake a review of the current arrangements with any proposed changes being the subject of a future report to the Council;

(5) that it be noted that those members of the Education & Communities Committee that are not Elected Members will continue to be appointed by that Committee, as detailed in paragraph 5.13 of the report;

(6) that it be noted that those members of the Education Appeals Committee that are not Elected Members will continue to be appointed by the Education & Communities Committee, as detailed in paragraph 5.14 of the report; and

(7) that it be agreed to appoint all Members, other than those appointed to the Education & Communities Committee, to a panel from which attendance at the Education Appeals Committee will be drawn, as detailed in paragraph 5.15 of the report.

**241 Appointment of Representatives to Outside Bodies – Joint Boards, Joint Committees, Public Bodies and other Public Organisations 241**

Councillor McCabe seconded by Councillor McGuire moved that Council agrees to appoint Elected Members to those outside bodies specified in the officer’s report, with the Elected Member appointments being all as set out in the Appendix which has been



**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

tabled and shared with all Elected Members. There being no amendments this motion was unanimously agreed.

**Decided:** that appointments be made to Outside Bodies – Joint Boards, Joint Committees, Public Bodies and other Public Organisations as follows:

**Clyde and Loch Lomond Plan District Joint Committee**

Councillor Nelson

Substitute Member: Councillor Curley

**Clyde Valley Learning and Development Joint Committee**

Councillor Brennan

Substitute Member: Councillor Clocherty

**Convention of Scottish Local Authorities**

- |                                                                                                             |                                                                              |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <p>(1) Council Leader<br/>(Councillor McCabe)</p> <p>(2) Council Depute Leader<br/>(Councillor McGuire)</p> | <p>(3) Leader of Largest Opposition<br/>Group<br/>(Councillor Robertson)</p> |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|

**COSLA Boards**

Children and Young People	Councillor Brennan
Health and Social Care	Councillor McCluskey
Environment and Economy	Councillor Clocherty
Community Wellbeing	Councillor McGuire

**Glasgow Airport Consultative Committee**

Councillor Wilson

Substitute Member: Councillor Brooks

**Glasgow & Clyde Valley City Deal Cabinet (Joint Committee)**

Leader of the Council – Councillor McCabe

Substitute Member – Councillor McCluskey

**Glasgow & Clyde Valley Strategic Development Planning Authority (Clydeplan)**

- (1) Councillor Curley
- (2) Councillor Wilson

**Greater Glasgow & Clyde NHS Board**

Councillor McCluskey (subject to Ministerial confirmation)

**Inverclyde Alcohol and Drugs Partnership**

- (1) Convener of Health & Social Care Committee (Councillor Jackson)
- (2) Chair elect of Inverclyde Licensing Board (Councillor Brooks)
- (3) Councillor Armstrong

**Inverclyde Alliance Board**

- |                                                          |                                                              |
|----------------------------------------------------------|--------------------------------------------------------------|
| <p>(1) Councillor McCabe</p> <p>(2) Councillor Quinn</p> | <p>(3) Councillor Robertson</p> <p>(4) Councillor Brooks</p> |
|----------------------------------------------------------|--------------------------------------------------------------|

**Inverclyde Integration Joint Board**

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

- |                                   |                               |
|-----------------------------------|-------------------------------|
| (1) Councillor Moran (Vice Chair) | (proxy – Councillor Jackson)  |
| (2) Councillor McCluskey          | (proxy – Councillor Cassidy)  |
| (3) Councillor Robertson          | (proxy – Councillor Reynolds) |
| (4) Councillor Quinn              | (proxy – Provost McKenzie)    |

**Renfrewshire Valuation Joint Board**

- |                        |                                  |
|------------------------|----------------------------------|
| (1) Councillor Cassidy | Substitute: Councillor McCormick |
| (2) Councillor Daisley | Substitute: Councillor Robertson |
| (3) Councillor Nelson  | Substitute: Councillor Reynolds  |
| (4) Councillor Brooks  | Substitute: Councillor Wilson    |

**Scotland Excel Joint Committee**

Councillor McCluskey  
Substitute Member: Councillor McCabe

**Shared Services Joint Committee**

- |                          |                        |
|--------------------------|------------------------|
| (1) Councillor McCormick | (3) Councillor Cassidy |
| (2) Councillor Curley    | (4) Councillor Brooks  |

**Strathclyde Concessionary Travel Scheme Joint Committee**

Councillor Wilson  
Substitute Member: Councillor Brooks

**Strathclyde Partnership for Transport**

Councillor Wilson  
Substitute Member: Councillor Brooks

**242 Appointments to Outside Bodies – Council Companies, Local Organisations and Other External Organisations in which the Council has an Interest 242**

The Head of Legal and Democratic Services advised the Council of a typographical error in appendix 1 of the report, and accordingly, the number of Council Members required to sit on the Board of Riverside Inverclyde should read '2', rather than '3' as presented in the hardcopy of the agenda papers. Elected Members had been provided with an electronic copy of the corrected Appendix and updated information on this outside body prior to the meeting.

Councillor McCabe seconded by Councillor McGuire moved that Council agrees to appoint Elected Members to those outside bodies specified in the officer's report, with the Elected Member appointments being all as set out in the Appendix which has been tabled and shared with all Elected Members. There being no amendments this motion was unanimously agreed.

**Decided:** that appointments be made to Outside Bodies – Council Companies, Local Organisations and Other External Organisations in which the Council has an interest:

**Association for Public Service Excellence (A.P.S.E.)**

All Members of the Council

**The Birkmyre Trust**

All Members of the Council

**Boglestone Community Association**

---

**THE INVERCLYDE COUNCIL – 19 MAY 2022**


---

- |                       |                    |
|-----------------------|--------------------|
| (1) Councillor McCabe | (3) Councillor Law |
| (2) Councillor Wilson |                    |

**Clyde, Kintyre and Islands Ferry Stakeholders Group**

Councillor McCluskey  
Councillor Reynolds

**Clyde Muirshiel Regional Park Liaison Group**

- |                       |                       |
|-----------------------|-----------------------|
| (1) Councillor Nelson | (2) Councillor Wilson |
|-----------------------|-----------------------|

**David Sharp's Trust - Trustees**

Provost McKenzie

**George Wyllie Foundation**

Councillor McGuire

**Gourock – Dunoon Infrastructure and Vessels Project – Reference Group**

Councillor McCluskey  
Substitute Member: Councillor Quinn

**Greenock Arts Guild Board**

- |                          |
|--------------------------|
| (1) Councillor McCluskey |
| (2) Councillor Robertson |

**Inchgreen Marine Park Ltd**

Councillor McCabe (Chair)  
Councillor Curley

**Inverclyde Advice and Employment Rights Centre Committee**

Councillor Daisley

**Inverclyde Area Support Team**

Councillor Armstrong

**Inverclyde Community Development Trust**

- |                        |                          |
|------------------------|--------------------------|
| (1) Councillor Jackson | (3) Councillor Clocherty |
| (2) Councillor Law     |                          |

**Inverclyde Leisure**

- |                          |                         |
|--------------------------|-------------------------|
| (1) Councillor Clocherty | (3) Councillor Reynolds |
| (2) Councillor Quinn     | (4) Councillor Brooks   |

**Inverclyde Local Access Forum**

- |                         |
|-------------------------|
| (1) Councillor Cassidy  |
| (2) Councillor Crowther |

**Inverclyde Voluntary Council of Social Service - Executive Committee**

- |                          |
|--------------------------|
| (1) Councillor Jackson   |
| (2) Councillor Armstrong |

**James Campbell Buchanan Trust**

---

**THE INVERCLYDE COUNCIL – 19 MAY 2022**


---

- |                         |                        |
|-------------------------|------------------------|
| (1) Councillor Brennan  | (4) Councillor Daisley |
| (2) Councillor Crowther | (5) Provost McKenzie   |
| (3) Councillor Brooks   |                        |

**Kilmacolm Community Centre Co Ltd**

- (1) Councillor Curley
- (2) Councillor Wilson

**Lowland Reserve Forces & Cadets Association**

Councillor Brooks

**National Association of Councillors**

All Members of the Council

- |                             |                        |
|-----------------------------|------------------------|
| Designated Representatives: | (1) Councillor Brooks  |
|                             | (2) Councillor Daisley |

**Peter Stanton Memorial Trust - Trustees**

- |                         |                     |
|-------------------------|---------------------|
| (1) Provost McKenzie    | (4) Mrs E L Gowans* |
| (2) Councillor Moran    | (5) Ms E McEleney*  |
| (3) Councillor Reynolds | (6) Mr J English*   |

\*Members of the public appointed by Inverclyde Council on 17 February 2022

**Renfrewshire Educational Trust - Trustees**

- (1) Councillor Clocherty
- (2) Councillor Law

**River Clyde Homes Board**

- |                       |                       |
|-----------------------|-----------------------|
| (1) Councillor Curley | (2) Councillor Brooks |
|-----------------------|-----------------------|

**Riverside Inverclyde Board**

- |                          |                       |
|--------------------------|-----------------------|
| (1) Councillor Clocherty | (2) Councillor Curley |
|--------------------------|-----------------------|

**Road Safety West of Scotland**

Councillor Reynolds

**Scottish Councils' Committee on Radioactive Substances**

Councillor Reynolds

**Scottish Joint Council for Local Government Employees**

Councillor McCabe

**Scottish Negotiating Committee for Teachers**

Councillor McCabe

**SSERC (Scottish Schools Education Research Centre) Ltd - Board**

Councillor Reynolds

**Watt Trust**

All Members of the Council

**West Coast Rail 250**

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

Councillor Curley

**West of Scotland European Forum**

Councillor Armstrong

Substitute Member: Councillor Law

**Woman's Forum**

(1) Councillor Brennan

(2) Councillor Reynolds

(3) Councillor McGuire

(4) Councillor Armstrong

(5) Councillor Quinn

**243 Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings for June 2022 243**

There was submitted a report by the Head of Legal & Democratic Services seeking approval for a proposed schedule of Committee meetings for the period until the 2022 Summer recess with a meeting of the Council on 30 June 2022.

The Head of Legal and Democratic Services advised the Council of a typographical error in appendix 1 of the report, and accordingly, the reference to the Audit Committee being held on '27 June' should be replaced with '7 June'.

Councillor McCabe seconded by Councillor McGuire moved that approval be given to the proposed meeting dates for June 2022 as set out in the timetable in appendix 1 of the report, subject to the verbal correction that the Audit Committee be held on 7 June. There being no amendments this motion was unanimously agreed.

**Decided:** that approval be given to the proposed meeting dates for June 2022 as set out in the timetable in appendix 1 of the report, subject to the verbal correction that the Audit Committee be held on 7 June 2022.

**244 Councillors' Remuneration 244**

There was submitted a report by the Head of Legal & Democratic Services inviting the Council to consider the remuneration payable to Councillors undertaking additional responsibilities.

Councillor McCabe seconded by Councillor McGuire moved that the remuneration payable to the Leader of the Council in terms of the regulations will be paid to Cllr McCabe as the appointed Leader of the Council; that the remuneration payable to the Civic Head of the Council will be £24,467 per annum, and will be paid to Cllr McKenzie as the appointed Provost of the Council; that the following post holders are all designated as Senior Councillors in terms of the regulations and all paid the same remuneration of approximately £22,018 per annum, namely, (a) Leader of the Largest Non-Administration Group; (b) Convenor – Audit Committee; (c) Deputy Leader; (d) Convenor – Education & Communities Committee; (e) Convenor – Environment & Regeneration Committee; (f) Convenor – Health & Social Care Committee; (g) Chair – Inverclyde Licensing Board; (h) Chair – General Purposes Board; and (i) Chair – Planning Board.

There being no amendments this motion was unanimously agreed.

**Decided:**

(1) that the remuneration payable to the Leader of the Council in terms of the regulations be approved and paid to Cllr McCabe as the appointed Leader of the Council;

(2) that the remuneration payable to the Civic Head of the Council will be £24,467

**THE INVERCLYDE COUNCIL – 19 MAY 2022**

---

per annum, and will be paid to Provost McKenzie as the appointed Provost of the Council; and

(3) that the following post holders be designated as Senior Councillors in terms of the regulations and all paid the same remuneration of approximately £22,018 per annum:

- (a) Leader of the Largest Non-Administrative Group
- (b) Convenor – Audit Committee
- (c) Depute Leader
- (d) Convenor – Education & Communities Committee
- (e) Convenor – Environment & Regeneration Committee
- (f) Convenor – Health & Social Care Committee
- (g) Chair – Inverclyde Licensing Board
- (h) Chair – General Purposes Board
- (i) Chair – Planning Board

**245 PROVOST MCKENZIE****245**

At the conclusion of business, Provost McKenzie thanked officers for their organisation of the meeting and Rev Sorensen for his attendance. The Provost encouraged Elected Members to support each other irrespective of party political allegiance and that while there will be debate over the best manner in which to approach the issues affecting Inverclyde, Members should continue to treat each other with dignity and respect.

## AUDIT COMMITTEE – 7 JUNE 2022

---

### Audit Committee

Tuesday 7 June 2022 at 3pm

**Present:** Councillors Crowther, Curley, McCabe, McCluskey, McCormick, McGuire, McVey, Nelson, Reynolds and Wilson.

**Chair:** Councillor Nelson presided.

**In attendance:** Interim Director Finance & Corporate Governance, Chief Internal Auditor, Mr M Thomson (Finance Services), Head of Legal & Democratic Services, Legal Services Manager (Procurement, Conveyancing & Information Governance), Ms L Carrick and Ms S MacMaster (Legal & Democratic Services) and ICT Service Manager.

**In attendance also:** Mr M Laird (Audit Scotland).

The meeting was held at the Municipal Buildings, Greenock with Councillors Crowther, McCormick, McGuire and McVey attending by video-conference.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |                                                                                                                                                                                                                                                   |            |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>246</b> | <b>Apologies, Substitutions and Declarations of Interest</b>                                                                                                                                                                                      | <b>246</b> |
|            | No apologies for absence or declarations of interest were intimated.                                                                                                                                                                              |            |
| <b>247</b> | <b>Internal Audit Progress Report – 31 January to 6 May 2022</b>                                                                                                                                                                                  | <b>247</b> |
|            | There was submitted a report by the Interim Director Finance & Corporate Governance appending the monitoring report in respect of Internal Audit activity for the period 31 January 2022 to 6 May 2022.                                           |            |
|            | <b>Decided:</b>                                                                                                                                                                                                                                   |            |
|            | (1) that the monitoring report in respect of Internal Audit activity for the period 31 January to 6 May 2022 be noted; and                                                                                                                        |            |
|            | (2) that it be remitted to Officers to provide an update report to the next meeting of the Audit Committee outlining progress against the Education CSA action plans highlighted in section 4 of the Internal Audit Action Plan follow up report. |            |
| <b>248</b> | <b>External Audit Action Plans – Current Actions</b>                                                                                                                                                                                              | <b>248</b> |
|            | There was submitted a report by the Interim Director Finance & Corporate Governance on the status of current actions from External Audit Action Plans as at 30 April 2022.                                                                        |            |
|            | <b>Decided:</b> that the progress to date in relation to the implementation of External Audit actions be noted.                                                                                                                                   |            |
| <b>249</b> | <b>Update on Risk Management Monitoring and Reporting Process</b>                                                                                                                                                                                 | <b>249</b> |
|            | There was submitted a report by the Interim Director Finance & Corporate Governance providing an update on the risk management, monitoring and reporting process which                                                                            |            |

**AUDIT COMMITTEE – 7 JUNE 2022**

---

was approved by Members on 11 January 2022 and further actions to be undertaken.

**Decided:** that the progress made to date and the timeline for fully implementing the process be noted.

**250 Internal Audit Annual Report and Assurance Statement 2021/2022 250**

There was submitted a report by the Interim Director Finance & Corporate Governance presenting the Internal Audit Annual Report and Assurance Statement for 2021/2022, which forms part of the Council's Annual Governance Statement.

During discussion on this item, the Chief Internal Auditor advised the Committee of a typographical error in appendix 1 of the report, and accordingly at paragraph 3.4 relative to the Education CSA reference the control environment opinion should be strong but this does not impact on the overall control environment opinion.

**Decided:** that the Internal Audit Annual Report and Assurance Statement be approved.

**251 Annual Review of Risk Management Activity 2021/2022 251**

There was submitted a report by the Interim Director Finance & Corporate Governance on progress made in 2021/2022 in developing and monitoring a strategic approach to managing risks faced by the Council as part of the overall Corporate Governance Framework.

**Decided:** that the Committee note the progress made in 2021/2022 in developing, implementing and monitoring a coherent corporate approach to managing risks faced by the Council.

**252 External Audit Plan 2021/2022 252**

There was submitted a report by the Interim Director Finance & Corporate Governance presenting the External Audit Plan for 2021/2022 produced by Audit Scotland.

**Decided:** that the External Audit Plan 2021/2022 be noted.